

Summer Programme at Heriot-Watt University Malaysia Campus (HWUM)

Frequently Asked Questions (FAQ)

About the Programme

- **How are the programmes delivered?**

These programmes will be delivered in-person, through a combination of engaging lectures and interactive activities both within the classroom and during the guided tours to selected tourist destinations.

- **What can students expect when attending these programmes?**

These programmes aim to impart knowledge about Malaysia's language, culture, history, and its people, enabling you to explore the country's treasures. Additionally, you will have the opportunity to visit selected tourist destinations and historical sites of significance across the nation. These programmes ensure an engaging and dynamic experience, enabling you to have a fantastic time while acquiring valuable insights into Malaysia, a hidden gem within Asia.

- **Who is eligible to participate in the Programme?**

The Summer Programmes are open to all nationalities from diploma, undergraduate or postgraduate programmes from an approved institution of higher learning.

Students below 18 years old and at a minimum of 16 years old are required to submit the Parents/Guardian consent form.

The medium of language used is primarily English. Students must have ability to communicate in English for practical purposes, such as basic conversation, reading and writing simple texts, and understanding simple instructions.

All non-Malaysian students must obtain a valid visa approval either prior to entering or on arrival in Malaysia.

Applicant may also be required to meet additional or other specific requirement where applicable and necessary.

- **Is the Programme credit-bearing?**

No. The Programme is non-credit bearing.

- **Do students need to undertake any assessments or tests?**

There will be no assessments or tests for these programmes.

- **What if students are unwell and are unable to attend classes?**

You should inform your lecturer if you are unable to attend classes or participate in any programme while and provide them with the medical certificate (MC) as evidence.

- **What will student receive upon completing the Summer Programme?**

Student will receive a Certificate of Completion upon completing the Programme.

- **How do you qualify for the Certificate of Completion?**

To obtain the Certificate of Completion, you are expected to fulfil the requirement of maintaining a minimum of 80% attendance.

Programme Application

- **How and when should students submit the application?**

Please [click here](#) for Programme intake date and application deadline.

- **What are the documents required when applying for the Programme?**

All non-Malaysian and non-Malaysia passport holders are required to submit the following documents when applying for the Programme:

- a. Return flight/round-trip tickets.
- b. Travel insurance cover letter/note.
- c. Passport information/data page
- d. Confirmation of student status letter by your University/Institution of higher learning (optional – this is not required if you are not currently registered with a University/Institution of higher learning)

Please [click here](#) for application details and documentations.

- **What are the fees of the Programme?**

For Heriot-Watt University Student

| Programme | Twin Sharing Option | Remarks |
|---------------|---------------------|--|
| Early Bird | GBP 630 / USD 740 | Register and paid full on or before 30 April 2024. |
| Standard Rate | GBP 680 / USD 800 | Register after 30 April 2024. |

For Non-Heriot-Watt University Student

| Programme | Twin Sharing Option | Remarks |
|----------------------------------|---------------------|--|
| Early Bird | GBP 680 / USD 800 | Register and paid full on or before 30 April 2024. |
| Group Rate | GBP 680 / USD 800 | For registration of 3 participants (fully paid) from the same institution. |
| Standard Rate | GBP 720 / USD 850 | Registration after 30 April 2024. |
| One Complimentary Seat for Staff | FOC | For registration of every 10 participants from the same institution. Complimentary seat includes accommodation (13 nights), selected meals and excursions within Summer Programme. |

- **Will there be discounts available?**

Please refer to programme fee chart above.

- **Is the fee including the flight ticket?**

No. The fee of the programme covers 13 nights' accommodation, the programme and programme excursions. It excludes the flight ticket, insurance, accommodation, visa, and airport transfer.

- **What documents must I provide for this programme?**

Student will fill up the application form with the passport detail page and payment receipt. Once student have obtained the offer letter, student will need to submit their return flight itinerary, Single Entry Visa (if applicable) and insurance cover note.

- **When is the programme commencement date and recommended arrival date into Malaysia?**

Please [click here](#) for programme intake date.

- **When should I arrive in and depart Malaysia?**

The Summer Programme starts at 9am (Malaysia local time) on the first day and ends at 5pm (Malaysia local time) on the last day, hence, it is strongly recommended that you arrive one day before the start of your Summer Programme and depart one day after the last day of your Summer Programme.

Visa and Arrival in Malaysia

- **Will students need Single-Entry Visa to enter Malaysia?**

All foreign visitors must obtain a Single-Entry Visa from Malaysian Embassy overseas before entering Malaysia. However, if you are a citizen of a country that does not require a Single-Entry Visa to enter Malaysia, you may enter directly and be given a Social Visit Pass (Tourist) at the entry point to Malaysia. For more details of visa requirement, please refer to <https://www.malaysia.gov.my/portal/content/133>

- **Which Embassy do students have to visit for Single-Entry Visa (SEV) application for nationality which requires an entry visa?**

For SEV application, please refer here <https://www.kln.gov.my/web/guest/malaysian-mission>.

- **Is Single-Entry Visa fee included?**

No. The university will provide the relevant documents for student to obtain a SEV at the Embassy or Consulate General in their home country. Students will bear the visa application cost.

- **Does student need to complete and submit the Malaysia Digital Arrival Card (MDAC)?**

Yes. Students will need to complete and submit the Malaysia Digital Arrival Card (MDAC) prior to their arrival to Malaysia.

International students must complete and submit the MDAC online through the Immigration Department website: <https://imigresen-online.imi.gov.my/mdac/main?register>

The MDAC can be completed as early as 3 days before arrival or at the latest upon arrival.

Students must present their completed MDAC at entry points for immigration clearance.

For more information, please refer to the Immigration website at the following link:

<https://imigresen-online.imi.gov.my/mdac/main>



- **Where could students obtain travel advice for Malaysia?**

The Foreign and Commonwealth Office (FCO) provides [foreign travel advice for Malaysia](#). This includes information on local laws and customs. The FCO also provides [advice for LGBT travellers](#).

Our Malaysia campus Global Student Office have produced an [International Student Guide](#) with pre-arrival information about visas, vaccinations, healthcare, what to pack, living costs, bank accounts and local customs and practices including clothing etc.

If you wish to explore Malaysia, TripAdvisor has an [overview of the country](#) and a [Malaysia Guide](#).

Accommodation and Transport

- **Is accommodation provided?**

Upon successful registration of the Programme, you are required to register and book your accommodation through the Accommodation Online Form <https://forms.gle/4YNq3EdagJtmURFo6>

The accommodation provided under the Summer Programme covers for the entire programme. For example, for Summer Programme on 4th August until 16th August 2024; your accommodation will start on 4th August until 17th August 2024. You will need to check out on 17th August 2024. Additional nights of accommodation are subject to availability and additional charges. Arrangement must be made separately with the Accommodation Office.

- **What are the facilities provided at Accommodation?**

- 24-hour reception
- Toiletries set
- Shower
- Safety deposit box
- Towels
- Sockets near the bed
- Clothes rack
- Hair dryer
- Wi-Fi
- Daily housekeeping

The hotel is located adjacent to the [DPulze Shopping Centre](#), Cyberjaya

- **Is airport transfer provided?**

No. Student will need to make and pay for their own airport transfer arrangement.

KLIA Terminal 1 –Taxi services are available at Level 1 and 3 of the Main Terminal Building (MTB). <https://airports.malaysiaairports.com.my/getting-around/transport/public-transport>

KLIA Terminal 2 – Taxi services are available at the Transportation Hub which is located at Level 1 of the Gateway@klia2 mall. <https://airports.malaysiaairports.com.my/klia2-getting-around/transport/public-transport>

Alternatively, student could also arrange for airport transfer from the respective private providers below.

| Provider | Charges (One Way) | How to book your transport? |
|--|---|---|
| AlmGo.my | RM167.40 (normal rate) / RM268.00 (mid night rate) | WhatsApp +6019 2727533or walk-in direct to the outlet located in the airport. |
| Mycab2klia | RM110.00 (normal rate)/ RM140.00 (mid night rate) | WhatsApp +6012 3036792 |
| Skylimo.my | RM160.00 (normal rate) / RM175.00 (mid night rate) | WhatsApp +6011 28313311 |

Students are encouraged to make a reservation day prior to arrival / departure.

The charges are subject to change without prior notice. Please liaise and confirm with the transport provider before making your arrangement.

- **How do students travel to campus (from the accommodation) for classes?**
- Students could hop on the shuttle bus between accommodation and the campus, in front of DPulze Shopping Mall, Cyberjaya. Transportation will be provided for students to other locations involved as part of the programme, throughout the entire duration of the Programme.
- **Is accommodation provided for accompanied staff?**
Arrangement for accommodation must be made separately with the Accommodation Office. It is subject to availability and charges if it is not under the complimentary seat for staff.

Payment and Refund

- **How do I make payment for the Summer Programme?**
Payment for the Summer Programme must be made via direct funds transfer / telegraphic transfer.

Bank details:

Mode of Payment: Bankers Cheque or Telegraphic Transfer (T/T)

Account Name: Heriot-Watt University Malaysia Sdn Bhd

Bank: Malayan Banking Berhad (Maybank)

Account No: 5140-1102-2817

Bank Address: 1st Floor, Menara Maybank, 100 Jalan Tun Perak, 50050, Kuala Lumpur, Malaysia

Swift Code: MBBEMYKL

Payment receipt is to be attached during the application.

All bank charges including finance charges, administrative and service fees incurred for fund transfer will be borne by students.

Additional night stays at accommodation, if required, is subject to availability and additional charges. Arrangement must be made separately with the Accommodation Office.

- **Will students be able to request for refunds?**

Refunds are only applicable to students who are unable to obtain a visa to enter Malaysia. Supporting documents must be provided by the student as evidence.

Enquiries & Contact

- **What is the contact point should there be an emergency?**
All students will be provided a 24/7 hotline number upon successful registration of the Programme for emergency support. This hotline number will be available 24 hours a day, 7 days a week, and is used only to access emergency support services and in the event of an emergency, such as a medical emergency or a safety concern.
- **Why do students need to provide an Emergency Contact and University/Institution Liaison Contact during the registration?**
All students must provide contact details of Emergency Contact and a Liaison Contact (staff) from the home University/Institution. In the event of an emergency, Heriot-Watt University Malaysia will contact the person/s provided.
- **How do students get more information about The Summer Programme?**
You may obtain more information about the Summer Programme at
 - [About Summer Programme](#)
 - [Registering for the Summer Programme](#)
 - [Visa, entering and living in Malaysia as an International Student](#)

Please email Summer_HWUM@hw.ac.uk should you require further details.