

TAN SRI YEOH TIONG LAY

SCHOLARSHIP PROGRAMME APPLICATION FORM

PERSONAL DETAILS

Full Name (as in NRIC):		
NRIC No:	HWU Person ID:	
Contact/HP No:	E-mail Address:	
Programme Name:		
Intake: SEPTEMBER 2023/JANUARY 2024 (circle one option)		
I am applying for <input type="checkbox"/> 50% Scholarship <input type="checkbox"/> 100% Scholarship		
* Please note that preference will be given to those in financial hardship for the 50% scholarship, while only those who can prove financial hardship can apply for the 100% scholarship		

FAMILY INFORMATION

Father's/Guardian's Name	
Occupation	
Mother's Name	
Occupation	
Particulars of Children	Please detail the number of siblings who are under the care of the family and their age in an attachment as a supporting document.
Total Household Income per Month	

DECLARATION AND ACCEPTANCE

I hereby apply for the selected scholarship to study in Heriot-Watt University Malaysia and agree to the terms and conditions for the scholarship that I will be undertaking when my application is successful.

I understand that the total tuition fees for the programme must be paid for before the commencement of the programme of study and at the beginning of every semester.

I consent to the processing of my personal information by the University as per parameters defined by the Personal Data Protection Act 2010 for proper purposes of the institution.

I am also aware and agree that my personal information will be shared amongst Heriot-Watt University and other subsidiaries for the purpose of programme administration.

(for students < 18 years old, consent of parent/guardian is needed here)

Applicant Name: Parent/Guardian Name: Date:

Applicant NRIC/Passport No: Parent/Guardian NRIC/Passport No:

TAN SRI YEOH TIONG LAY SCHOLARSHIP PROGRAMME TERMS AND CONDITIONS

- The scholarship is only available for September 2023 and January 2024 undergraduate intakes.
- The scholarship recipient must be enrolled as a full-time student for the entire length of the programme, register for all courses according to the University schedule, pass each course registered for at the first attempt and complete the programme within the original timeframe stated in the offer letter – as the scholarship does not cover extensions or deferment.
- Scholarships are awarded in the form of a tuition fee waiver only. This excludes any other charges such as registration fee, international student fees, ancillary items required as part of the studies; including but not limited to, books, graduation ceremony, final award/certificate, accommodation, student visa processing, sports, living and other related costs, which shall be borne by the student. For the avoidance of doubt, any costs for re-sits and other related costs including extensions (if any) must be borne by the student.
- The value of the scholarship granted will be deducted against the full tuition fees payable on a semester by semester basis.

TAN SRI YEOH TIONG LAY SCHOLARSHIP PROGRAMME TERMS AND CONDITIONS (Cont'd)

5. The recipient of the scholarship is required to fulfil the set academic progression criteria until the completion of their studies. If any of these criteria is not met the scholarship may be revoked or the amount of the scholarship may be reduced at the sole discretion of Heriot-Watt University Malaysia. The scholarship cannot be offered in conjunction with any other discounts or scholarship provided by the University.
6. The scholarship is only awarded to students enrolled in a programme offered at the University. The scholarship is not transferable to other Heriot-Watt University campuses or locations and will be automatically revoked in the event the scholarship recipient transfers to another programme and/or defer their study to another intake.
7. The scholarship is not exchangeable for cash or other alternatives.
8. The scholarship recipient shall not be holding (concurrently) any other full or partial scholarship from external parties (unless in extenuating circumstances – then specific prior approval must be obtained). This excludes EPF withdrawals or loans from external financial agencies.
9. The scholarship recipient shall be a student ambassador for Heriot-Watt University and must participate in the Student Ambassador Programme which includes contributing a minimum of 20 ambassador hours per academic year.
10. The recipient shall also be prepared to share their impact-in-progress with representatives from the University, Sponsor and other invited parties during organised talk sessions throughout the study of the programme.
11. In addition, the recipient is required to comply with all the University terms and conditions of admittance, all regulations and policies. Scholarship recipients who are found guilty of academic or disciplinary misconduct will have their scholarships terminated.
12. The University reserves the right to involve scholarship recipients in interviews, advertisement, photography or other publicity activities for the purpose of promoting the University. The scholarship recipient assigns to the University any intellectual property or other rights that are created as part of this promotional role.
13. The University reserves the right to make any amendments to the terms and conditions of the scholarships and inform the recipients accordingly either in advance or later. The University reserves the right to change the scholarship award structure at its discretion.
14. **In the event that a scholarship recipient decides to discontinue studies (without completion of the programme), the scholarship will be forfeited and the recipient is required to reimburse the amount awarded during the completed period of studies (except for Financial Hardship Scholarship).**
15. The University reserves the right to terminate the scholarship offered to students. In such circumstances, the full tuition fees will be payable by the student, from the date of termination and for the remainder of the programme.
16. The University will not refund the RM500 registration fee for students who withdraw from the selection process.
17. The scholarship cannot be offered in conjunction with any other discounts or scholarship provided by the University.
18. Applicants must submit all required documents based on the deadline fixed by the University. Incomplete applications will not be considered.
19. The decision from the University and the scholarship selection panel is final.

DOCUMENT CHECKLIST (FOR ALL SCHOLARSHIP AWARDS/SCHEMES)

Please tick (✓) where applicable

- Completed application form
- Certified true copy of all academic results, transcripts and certificates
- Personal Statement

Please tell us on a separate piece of paper in not more than 500 words:

- i. Why you wish to undertake the programme.
- ii. How you envisage this qualification to contribute to the future development of your career.
- iii. Why you should be selected for this scholarship.

- Certified true copy of all academic results, transcripts and certificates
- EA form of applicant/spouse/parent(s)/guardian (if parent/guardian is retired, last EA form of pre-retirement is required)
- Income Tax B or BE form of applicant/spouse /parent(s)/guardian (if parent/guardian is not taxable, empty approved B or BE form is required)
- Pension card and pension statement (x 3 months) (if applicant/spouse/parent/guardian is a government sector retiree)
- EPF statement before and after retirement (if applicant/spouse/parent/guardian is a private sector retiree)
- Death certificate (if parent has passed away and the applicant is living with a single parent/guardian)
- Divorce certificate (if parents are legally divorced and the applicant is living with a single parent/guardian)
- A detailed comparison of monthly total household income against monthly expenses (attach and list copies of bills/bank statements as proof of each expense)
- Detailed forecast of cash flow while studying at HWUM (monthly allowance against monthly expenses; explain how you expect to finance your study if your forecast cash flow is negative)
- Details of siblings including full name, age, school/institution attended, total school/tuition fees, employment details (if applicable)
- Evidence of financial aid received from the government e.g. BSH

Note: Completed application form and all required documents must be submitted in digital format to myscholarship@hw.ac.uk.

You may be requested to provide additional evidence wherever relevant. All submitted documents, including salary statement and income tax filing statement etc, will be accepted and treated with strict confidentiality by the University

FOR OFFICE USE ONLY

Received and verified by:
Marketing and Student Recruitment

Processed by:
Scholarship and Financial Aid Unit

Name:

Date:

Name:

Date: