

THE SENATE

Wednesday 06 September 2023

UK 09:30–12:00; Dubai 12:30-15:00; Malaysia 16:30-19:00

Via Microsoft Teams



Chair: Prof. Richard A Williams

Item	Time		Paper Ref	Status	Presenter
1		FORMAL MATTERS			
1.1	5 min to 09:35	Chair's Welcome and Note of Apologies for Absence <i>Action: Note and Comment</i>		-	RAW
1.2	5 min to 09:40	Minutes Approval, Correspondence Approvals, Actions Review and Matters Arising, from previous Meeting on 15 June 2023 <i>Action: to receive, approve as a correct record, and consider and note matters arising</i>	SENM-23-06-15	Encl.	RAW
1.3	5 min to 09:45	Report on the Joint Meeting of Court and Senate held on 10 May 2023 <i>Action: Note and Comment</i>		-	MJB
2		ACADEMIC YEAR 2023-24			
2.1	20 min to 10:05	Priorities for the Academic Year 2023/24 incorporating Principal's Report <i>Action: Note and Discuss</i>	SEN-23-33	Encl.	RAW
2.2	10 min to 10:15	Priorities for the University Committee for Research & Innovation <i>Action: Note and Discuss</i>	Presentation	Encl.	SML/GM
2.3	10 min to 10:25	Priorities for the University Committee for Learning & Teaching <i>Action: Note and Discuss</i>	Presentation	Encl.	MC
2.4	10 min to 10:35	Priorities for the University Committee for Quality & Standards <i>Action: Note and Discuss</i>	Presentation	Encl.	FW/MK
2.5	40 min to 11:15	Breakout Sessions <i>Action: Discuss</i>	-		RAW
2.6	30 min to 11:45	Feedback from Breakout Sessions <i>Action: Note and Discuss</i>	Verbal	-	Session Rapporteurs /RAW
3		OTHER BUSINESS			
3.1	5 min to 11:50	Heriot-Watt University Malaysia Constitution <i>Action: Endorse</i> <i>Senators wishing to comment on this item are asked to email the Director of Governance & Legal Services, Sue Collier S.Collier@hw.ac.uk, no later than Monday 04 September.</i>	SEN-23-31	Encl.	MAA/RJM
3.2	min to 11:55	Annual SFC Report on Quality <i>Action: Endorse</i> <i>Senators wishing to comment on this item are asked to email the Head of Academic Quality (Dr King) M.King@hw.ac.uk, no later than Monday 04 September.</i>	SEN-23-32	Encl.	MC/MK
3.3	No time allocated	Any Other Business <i>Action: Note</i> <i>Senators who wish to raise any matter as an item of Any Other Business must notify the Clerk at least one working day before the meeting.</i>			
4		DATE OF NEXT MEETINGS 18 October 2023 30 November 2023 08 February 2024 24 April 2024 13 June 2024 08 May 2024: Joint Meeting of Court & Senate			

THE SENATE

Wednesday 18 October 2023
09:30 – 12:00 (UK British Summer Time)
12:30 – 15:00 (Dubai)
16:30 – 19:00 (Malaysia)
Microsoft Teams

AGENDA

<u>Item</u>	<u>Title</u>	<u>Paper Ref</u>	<u>Presenter</u>	<u>Status</u>
1.	FORMAL MATTERS 5 MINS (09:30 to 09:35)	-	Chair	-
1.1	Chair's Welcome and Note of Apologies for Absence	-	Chair	-
1.2	Minutes of the meeting of 06 September 2023 <i>To approve as a correct record</i>	SENM-23-09-06	Chair	Encl.
1.3	Matters Arising & Action Log	SEN-23-34	Chair	Encl
1.3	Report from the Principal & Vice-Chancellor with Feedback from Senate Meeting on 06 September 2023	SEN-23-35	Chair	Encl
2.	DELIVERY OF STRATEGY 2025 135 MINS (09:35 to 11:50)			
2.1	Update on Strategic Priorities 23-24: University Committee for Learning & Teaching	SEN-23-33 Forward Agenda	Prof Malcolm Chrisp Dr Maggie King	Encl.
2.2	Update on Strategic Priorities 23-24: University Committee for Quality & Standards	-	-	-
2.3	Update on Strategic Priorities 23-24: University Committee for Research & Innovation	-	Prof Steve McLaughlin	-
2.4	Update on Graduate School and PRES Results	-	Prof Steve McLaughlin	-
3.	MATTERS TO CONSIDER			
3.1	Regulation B1: Sports Union	-	-	-
4.	MATTERS TO RECEIVE			
4.1	Senate Committee for Interim Business & Effectiveness: Report of Meeting of 28 September 2023	SEN-23-38	Prof Richard Williams	Encl
4.2	University Committee for Learning & Teaching: Report of Meetings on 07 June and 13 September 2023	SEN-23-39	Prof Malcolm Chrisp	Encl
4.3	University Committee for Research & Innovation: Report of Meeting on 29 May 2023	SEN23-40	Prof Steve McLaughlin	Encl
4.	OTHER BUSINESS 10 MINS (11:50 to 12:00) <i>Senators who wish to raise any matter as an item of Any Other Business must notify the Clerk at least one working day before the meeting.</i>	-	-	-
4.	DATES OF 23-24 MEETINGS 30 November 2023 08 February 2024 24 April 2024			

08 May 2024: Joint Meeting of Court & Senate
13 June 2024

THE SENATE

Wednesday 30 November 2023
09:30 – 12:00 (UK British Summer Time)
12:30 – 15:00 (Dubai)
16:30 – 19:00 (Malaysia)
Microsoft Teams



UK | DUBAI | MALAYSIA

AGENDA

<u>Item</u>	<u>Title</u>	<u>Paper Ref</u>	<u>Presenter</u>	<u>Status</u>
1.	FORMAL MATTERS 25 MINS (09:30 to 09:55)	-	Chair	-
1.1	Chair's Welcome and Note of Apologies for Absence	-	Chair	-
1.2	Minutes of the meeting of 18 October 2023 <i>To approve as a correct record</i>	SENM-23-10-18	Chair	Encl.
1.3	Matters Arising & Action Log	-	Chair	-
1.3	Report from the Principal & Vice-Chancellor	SEN-23-41	Chair	Encl
2.	DELIVERY OF STRATEGY 2025 60 MINS (09:55 to 10:55)			
2.1	Global Academic Management Structures & School Leadership	SEN-23-42	Prof Mark Biggs	Encl.
2.2	REF and the Research Innovation Culture and Environment	Presentation	Prof Steve McLaughlin, Prof Jemina Napier & Carolyn Brock	-
2.3	Student Experience Actions 2023/24	Presentation	Prof Malcolm Chrisp & Scott Anderson	-
3.	MATTERS TO CONSIDER 40 MINS (10:55 to 11:35)			
3.1	University Discipline Committee Annual Report	SEN-23-43	Dr Amos Haniff	-
3.2	Appointment of the Chair of the University Discipline Committee	To Follow	-	-
3.3	Appointment of Deans of the University	SEN-23-44	Prof Mark Biggs	-
3.4	Report on Academic Appointments and Promotions	SEN-23-45	Richard Cloughton	-
3.5	Five-Yearly External Review of the Effectiveness of the Court & Senate	Presentation	Sue Collier	-
4.	MATTERS TO RECEIVE 5 MINS (11:35 to 11:40)			
4.1	Senate Committee for Interim Business & Effectiveness: Report of Meeting of 13 November 2023	SEN-23-46	Prof Mark Biggs	Encl
4.2	University Committee for Learning & Teaching: Report of Meetings on 13 September and 26 October 2023	SEN-23-47	Prof Malcolm Chrisp	Encl

Clerk: Mark Hamid E-mail: m.hamid@hw.ac.uk

4.3	University Committee for Quality & Standards: Report of Meeting on 11 September and 06 November 2023	SEN-23-48	Prof Fiona Waldron	Encl
5.	OTHER BUSINESS 10 MINS (11:40 to 11:45) <i>Senators who wish to raise any matter as an item of Any Other Business must notify the Clerk at least one working day before the meeting.</i>	-	-	-
5.1	Edinburgh Graduation Ceremonies – December 2023	SEN-23-50	-	-
6.	DATES OF 23-24 MEETINGS & FORWARD AGENDA 08 February 2024 24 April 2024 08 May 2024: Joint Meeting of Court & Senate 13 June 2024 <i>Senators wishing to suggest items for the Forward Agenda should contact the University Secretary or the Clerk in the first instance for consideration by the SCIBE.</i>	SEN-23-49	-	Encl

THE SENATE

Thursday 08 February 2024
09:30 – 12:00 (UK British Summer Time)
12:30 – 15:00 (Dubai)
16:30 – 19:00 (Malaysia)
Microsoft Teams



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AGENDA

<u>Item</u>	<u>Title</u>	<u>Paper Ref</u>	<u>Presenter</u>	<u>Status</u>
1.	FORMAL MATTERS 25 MINS (09:30 to 09:55)	-	Chair	-
1.1	Chair's Welcome and Note of Apologies for Absence	-	Chair	-
1.2	Minutes of the meeting of 30 November 2023 <i>To approve as a correct record</i>	SENM-23-11-30	Chair	Encl.
1.3	Matters Arising & Action Log	-	Chair	-
1.4	Business Conducted by Correspondence	SEN-24-01	Chair	Encl
1.5	Report from the Principal & Vice-Chancellor	SEN-24-02	Chair	Encl
2.	DELIVERY OF STRATEGY 2025 60 MINS (09:55 to 10:55)			
2.1	Global Research Institutes	SEN-24-03	Prof Steve McLaughlin	To follow
2.2	Student Experience Action Plan and Student Engagement in Academic Representation	SEN-24-04	Prof Malcolm Chrisp	-
3.	MATTERS TO CONSIDER 40 MINS (10:55 to 11:35)			
3.1	Appointment of the Dean of the University (pan-University constituency)	SEN-24-05	Prof Richard Williams	-
3.2	Appointment of the Chair of the University Discipline Committee	SEN-24-06	Prof Richard Williams	
4.	MATTERS TO RECEIVE 5 MINS (11:35 to 11:40)			
4.1	Senate Committee for Interim Business & Effectiveness: Report of Meeting of 24 January 2024	SEN-24-07	Prof Richard Williams	Encl
4.2	Ordinances & Regulations Committee: Report of Meetings of 28 November 2023	SEN-24-08	Prof Fiona Waldron	Encl
4.3	University Committee for Learning & Teaching: Report following Meeting held on 12 January 2024	SEN-24-09	Prof Malcolm Chrisp	Encl
4.4	University Committee for Quality & Standards: Report of Meeting on 12 September and 09 November 2023	SEN-24-10	Prof Fiona Waldron	Encl
4.5	University Committee for Research & Innovation: Minutes of Meeting on 24 August 2023 and 19 October 2023	SEN-24-11	Prof Steve McLaughlin	Encl
5.	OTHER BUSINESS 10 MINS (11:40 to 11:45) <i>Senators who wish to raise any matter as an item of Any Other Business must notify the Clerk at least one working day before the meeting.</i>	-	-	-

Clerk: Mark Hamid E-mail: m.hamid@hw.ac.uk

6. DATES OF 23-24 MEETINGS & FORWARD AGENDA

24 April 2024

08 May 2024: Joint Meeting of Court & Senate

13 June 2024

Forward Agenda as at February 2023

SEN-24-12

-

Encl.

Senators wishing to suggest items for the Forward Agenda should contact the University Secretary or the Clerk in the first instance for consideration by the SCIBE.

SEN-23-49

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Encl

THE SENATE

Wednesday 24 April 2024
09:30 – 12:00 (UK British Summer Time)
12:30 – 15:00 (Dubai)
16:30 – 19:00 (Malaysia)
Microsoft Teams



UK | DUBAI | MALAYSIA

AGENDA

<u>Item</u>	<u>Title</u>	<u>Paper Ref</u>	<u>Presenter</u>	<u>Status</u>
1.	FORMAL MATTERS 25 MINS (09:30 to 09:55)	-	Chair	-
1.1	Chair's Welcome and Note of Apologies for Absence	-	Chair	-
1.2	Minutes of the meeting of 08 February 2024 <i>To approve as a correct record</i>	SENM-24-02-08	Chair	Encl.
1.3	Matters Arising & Action Log	-	Chair	-
1.4	Business Conducted by Correspondence	SEN-24-14	Chair	Encl
1.5	Report from the Principal & Vice-Chancellor	SEN-24-15	Chair	Encl
1.6	Update from Student Senators	-	Student Union President	-
2.	DELIVERY OF STRATEGY 2025 60 MINS (09:55 to 10:55)			
2.1	Student Experience Action Plan: Assessment & Feedback	SEN-24-16	Prof Malcolm Chrisp & Prof Martha Caddell	Encl
2.2	Engagement in Quality Processes	SEN-24-17	Prof Malcolm Chrisp & Prof Fiona Waldron	Encl
2.3	Update on External Review and New Approaches to Quality	SEN-24-18	Prof Malcolm Chrisp & Dr Maggie King	Encl
2.4	School Research and Enterprise Strategies	-	Prof Steve McLaughlin & Prof Gill Murray	-
3.	MATTERS TO CONSIDER 40 MINS (10:55 to 11:35)			
3.1	Final Report of the External Review of Court & Senate Effectiveness	SEN-24-19	John Rushforth Adv HE	-
3.2	Election of a Dean to the Court	-	Ruth Moir	
3.3	Review Ordinance L1: Deans of the University & Associate Deans	SEN-24-21	Prof Fiona Waldron	

4. MATTERS TO RECEIVE 5 MINS (11:35 to 11:40)

4.1	Senate Committee for Interim Business & Effectiveness: Report of Recent Business	SEN-24-22	Prof Richard Williams	Encl
4.2	University Discipline Committee: Semester 2 Update	SEN-24-26	Prof Mehdi Mazarinia	Encl
4.4	University Committee for Quality & Standards: Report of Meeting on 22 January 2024	SEN-24-23	Prof Fiona Waldron	Encl
4.5	University Committee for Research & Innovation: Minutes of Meeting on 18 January and 27 March 2024	SEN-24-24	Prof Steve McLaughlin	Encl

5. OTHER BUSINESS 10 MINS (11:40 to 11:45)

Senators who wish to raise any matter as an item of Any Other Business must notify the Clerk at least one working day before the meeting.

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6. DATES OF 23-24 MEETINGS & FORWARD AGENDA

08 May 2024: Joint Meeting of Court & Senate
13 June 2024

Forward Agenda as at February 2023
Senators wishing to suggest items for the Forward Agenda should contact the University Secretary or the Clerk in the first instance for consideration by the SCIBE.

SEN-24-25 - Encl.

THE SENATE

Thursday 13 June 2024
09:30 – 12:00 (UK British Summer Time)
12:30 – 15:00 (Dubai)
16:30 – 19:00 (Malaysia)
Microsoft Teams



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AGENDA

<u>Item</u>	<u>Title</u>	<u>Paper Ref</u>	<u>Presenter</u>	<u>Status</u>
1.	FORMAL MATTERS 45 MINS (09:30 to 10:15)	-	Chair	-
1.1	Chair's Welcome and Note of Apologies for Absence	-	Chair	-
1.2	Minutes of the meeting of 24 April 2024 <i>To approve as a correct record</i>	SENM-24-04-24	Chair	Encl.
1.3	Matters Arising & Action Log	-	Chair	To Follow
1.4	Business Conducted by Correspondence	SEN-24-30	Chair	Encl
1.5	Report from the Principal & Vice-Chancellor	SEN-24-31	Chair	Encl
1.6	Update from Student Senators	-	Student Union Presidents	-
1.7	Report of the Joint Meeting of Court and Senate	SEN-24-32	Ruth Moir	Encl.
2.	DELIVERY OF STRATEGY 2025 80 MINS (10:15 to 11:35)			
2.1	School Research Strategies	SEN-24-33	Prof. Steve McLaughlin	Encl
2.2	Student & Staff Experience & Satisfaction	-	Prof Malcolm Chrisp	Encl
2.3	Quality Enhancement & Standards Review (GESR) Outcomes	SEN-24-34	Prof Malcolm Chrisp	Encl
2.4	Transforming Assessment/Structures of the Academic Year: August diet duration	SEN-24-36	Prof Malcolm Chrisp	Encl.
3.	MATTERS TO CONSIDER 25 MINS (11:35 to 12:00)			
3.1	Approval of Academic Regulations 2024/25	SEN-24-37	Prof Fiona Waldron	-
3.2	Update on Senate Elections	-	Ruth Moir	
3.3	Reports from the University Discipline Committee	SEN-24-38	Prof Fiona Waldron	
3.4	Report of External Appointments and Internal Promotions	SEN-24-39		
3.5	UCLT Terms of Reference	SEN-24-41.2		
4.	MATTERS TO RECEIVE 0 MINS (12:00 to 12:00)			
4.1	Senate Committee for Interim Business & Effectiveness: Report of 30 May 2024	SEN-24-40.1	Prof Richard Williams	Encl

4.2	University Committee for Learning & Teaching: Report of Recent Meetings and update to Terms of Reference	SEN-24-41	Prof Malcolm Chrisp	Encl
4.4	University Committee for Quality & Standards: Report of Recent Meetings	SEN-24-42	Prof Fiona Waldron	Encl
5.	OTHER BUSINESS 0 MINS (12:00-12:00) <i>Senators who wish to raise any matter as an item of Any Other Business must notify the Clerk at least one working day before the meeting.</i>	-	-	-
6.	DATES OF FUTURE MEETINGS 29 August 2024			