

**Court**

**Monday 4 October 2010**

**Court Room, LBB**

**AGENDA**

Item

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**1 Formal matters**

- 1.1 Apologies
  - 1.2 Obituary
  - 1.3 Minutes of the meeting of Court held on 28 June 2010 and matters arising.
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**2. Governance matters**

- 2.1 Review of the Charter & Statutes
  - 2.2 Annual Institutional Statement on Quality Assurance and Internal Subject Review
  - 2.3 Business transacted since the last meeting: report from the Emergency Committee #
  - 2.4 Facilities Letter: Barclays Bank
  - 2.5 Court member vacancies: advert update #
- 

**3. Communications**

- 3.1 Communications from the Chairman of Court #
  - 3.2 Communications from the Principal and the Planning and Management Executive #
- 

**4. Strategy and performance**

- 4.1 5-Year Plan: Strategy Update – Research Income and Academic Recruitment
- 

**5. Human Resources**

- 5.1 Report from the Staffing Strategy Committee: 24 August 2010 meeting
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**6. Estate/Facilities/Collections**

- 6.1 Report from the Estate Strategy Committee: 25 August 2010 meeting
    - Annual Report of the Estate Office
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**7. Court Schedule of Business: Key Reports 2010/11**

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**8. Any Other Competent Business**

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**9. Date of Next Meeting – Monday 15 November 2010**

**Court**

**Monday 15 November 2010**

**Court Room, LBB**

**AGENDA**

Item

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**1 Formal matters**

- 1.1 Apologies
- 1.2 Minutes of the meeting of Court held on 4 October 2010 and matters arising.

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**2. Governance matters**

- 2.1 Business transacted since the last meeting: report from the Emergency Committee #
- 2.2 Court member vacancies: advert update #
- 2.3 Audit and Risk Committee: Revised Terms of Reference
- 2.4 Individuals authorized to enter into agreements with Barclays Bank
- 2.5 Change of banking facilities for Edinburgh Conference Centre

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**3. Communications**

- 3.1 Communications from the Chairman of Court #

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**4. Strategy and performance**

- 4.1 Transparent Approach To Costing (TRAC)
- 4.2 Residences Project update

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**5. Finance**

- 5.1 Annual Accounts and Financial Statements and management representation letter
- 5.2 Report from the Finance Committee: 12 October 2010 meeting
- 5.3 Report from the joint meeting of the Audit and Finance Committees: 12 October 2010 meeting

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**6. Audit and Risk**

- 6.1 Report from the Audit Committee: 12 October 2010 meeting
- 6.2 Annual Report 2009/10 of the Audit Committee

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**7. Any other competent business**

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**8. Date of Next Meeting – Monday 13 December 2010**

**COURT**

There will be a meeting of the Court in the **South Pod, Edinburgh Business School on Monday, 13 December 2010, at 2.15 pm.** I append a note of the Agenda and enclose the relevant papers.

Car parking will be available in Car Park E.

P L WILSON  
Secretary of the University

December 2010

**AGENDA**

Item

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- 1. Formal matters**
- 1.1 Apologies
  - 1.2 Minutes of the meeting of Court held on 15 November 2010 and matters arising.
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- 2. Governance matters**
- 2.1 Special Resolution: Revisions to Charter & Statutes and draft revised Ordinances
  - 2.2 Report from the Nominating & Review Committee
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- 3. Communications**
- 3.1 Communications from the Chairman of Court #
  - 3.2 Communications from the Senate (September and October meetings)  
Report from the 8 December 2010 meeting to follow
  - 3.3 Communications from the Principal and the Planning & Management Executive #
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- 4. Strategy & Performance**
- 4.1 University 5-Year Plan update #
  - 4.2 International Strategy
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- 5. Finance**
- 5.1 Report from the Finance Committee
    - 5.1.1 Residences Project: procurement approval
    - 5.1.2 Report from 9 December 2010 meeting
    - 5.1.3 Annual Report of the Finance Committee
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- 6. Audit and Risk**
- 6.1 University Risk Register: summary update
  - 6.2 Report from the Audit & Risk Committee: 23 November 2010 meeting
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- 7. Human Resources**
- 7.1 Report from the Staffing Strategy Committee: 11 November 2010 meeting
  - 7.2 Academic Promotions (Senior Promotions) 2010
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- 8. Estates / Collections / Health & Safety**
- 8.1 Report from the Estate Strategy Committee: 3 November 2010 meeting
  - 8.2 Annual Report from the University Collections Committee
  - 8.3 Annual Report from the Occupational Health & Safety Committee

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Mr P L Wilson, Secretary of the University, by Noon on Monday 13 December 2010.

**Reminder:** The subsequent meeting will take place on **Monday 7 March 2011.**

## COURT

There will be a meeting of the Court in the **Court Room, Lord Balerno Building on Monday 7 March at 2.15 pm**. I append a note of the agenda and enclose the relevant papers. **Lunch will be available in The Carnegie Room, James Watt Centre from 1.00 pm**. Car parking will be available in Car Park E.

AM Dalton  
Secretary of the University

March 2011

### AGENDA

Item	Paper Ref	Status
<b>1. Formal matters</b>		
1.1 Apologies		
1.2 Obituary	Ct4/11/37	Encl.
1.3 Minutes of the meeting of Court held on 13 December 2010 and matters arising.	-	Encl.
<b>2. Governance matters</b>		
2.1 Special Resolution: Amendments to Ordinances and new Ordinances	Ct4/11/38	Encl.
2.2 Report from the Governance and Nominations Committee: 22 February 2011 meeting	Ct4/11/39	Encl.
2.3 Renewal of Bank Mandate for Lloyds TSB Dubai	Ct4/11/40	Encl.
<b>3. Communications</b>		
3.1 Communications from the Chairman of Court #	-	
3.2 Communications from the Senate	Ct4/11/41	Encl.
3.3 Communications from the Principal and the Planning & Management Executive #	Ct4/11/42	Encl.
<b>4. Strategy &amp; Performance</b>		
4.1 Review of Professional Services	Presentation	-
4.2 University 5-Year Plan: strategy update	Ct4/11/44	Encl.
<b>5. Finance</b>		
5.1 Report from the Finance Committee:		
5.1.1 Report from the meeting held on 15 February 2011	Ct4/11/45	Encl.
5.1.2 Residences Project	Ct4/11/46	Encl.
5.1.3 TRAC Report	Ct4/11/47	Encl.
<b>6. Audit and Risk</b>		
6.1 University Risk Register: summary update	Ct4/11/48	Encl.
6.2 Report from the Audit and Risk Committee: 16 February 2011 meeting	Ct4/11/49	Encl.
<b>7. Estates</b>		
7.1 Report from the Estate Strategy Committee: 25 January 2011 meeting	Ct4/11/50	Encl.
<b>8. Staff and Students</b>		
8.1 Report from the Staffing Strategy Committee: 26 January 2011 meeting	Ct4/11/51	Encl.
8.2 Annual Report from the Staffing Strategy Committee	Ct4/11/52	Encl.
8.3 Annual Report from the University Chaplain	Ct4/11/53	Encl.

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Ms AM Dalton, Secretary of the University, by Noon on Monday 7 March 2011.

**Reminder:** The subsequent meeting will take place on **Monday 16 May 2011**.

## COURT

**There will be a meeting of the Court in Room 2.06 High Mill Building, Scottish Borders Campus, on Monday 16 May at 2.45 pm. I append a note of the agenda and enclose the relevant papers.**

AM Dalton  
Secretary of the University

May 2011

## AGENDA

Item

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### 1. Formal matters

- 1.1 Apologies
- 1.2 Obituaries
- 1.3 Minutes of the meeting of Court held on 7 March 2011 and matters arising.

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### 2. Governance matters

- 2.1 Reappointment of the Chairman #
- 2.2 Business transacted since the last meeting: report from the Emergency Committee #
- 2.3 Report from the Governance and Nominations Committee #
- 2.4 Statement of Primary Responsibilities
- 2.5 Student Appeal to the Court (Reserved for Court Members only)

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### 3. Communications

- 3.1 Communications from the Chairman of Court #
- 3.2 Communications from the Senate #
- 3.3 Communications from the Principal / PME #

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### 4. Strategy & Performance

- 4.1 University 5-Year Plan: strategy update

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### 5. Staff and student matters

- 5.1 Annual Report of the Staffing Strategy Committee January to December 2010
- 5.2 Annual Report of the Office of Student Services 2009/10
- 5.3 Annual Report of the Students Union 2010/11

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Ms AM Dalton, Secretary of the University, by Noon on Monday 16 May 2011.

**Reminder:** The subsequent meeting will take place on **Monday 27 June 2011**.

## COURT

There will be a meeting of the Court in the **Conference Lounge, Leonard Horner Hall, Edinburgh Campus, on Monday 27 June at 2.15 pm.** I append a note of the agenda and enclose the relevant papers. **Lunch will be available in The Carnegie Room, James Watt Centre from 1.00 pm.** Car parking will be available in Car Park E.

AM Dalton, Secretary of the University  
June 2011

## AGENDA

Item

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**1. Formal matters**

- 1.1 Apologies
  - 1.2 Minutes of the meeting of Court held on 16 May 2011 and matters arising.
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**2. Governance matters**

- 2.1 Review of Charter and Statutes and Ordinance 53
  - 2.2 Review of Charter and Statutes: Changes made under latitude clause
  - 2.3 Report from the Governance and Nominations Committee: meeting of 6 June 2011
    - Terms of Reference: Remuneration Committee
  - 2.4 Court: Statement of Primary Responsibilities
  - 2.5 Court meeting dates: Sessions 2011/12 and 2012/13 and membership of Court 2011/12 #
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**3. Communications**

- 3.1 Communications from the Chairman of Court #
  - 3.2 Communications from the Senate
  - 3.3 Communications from the Principal / PME #
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**4. Strategy & Performance:**

- 4.1 University Five-Year Financial Plan: 2011-2016 and Financial Commentary
- 4.2 (Reserved section: Ref Section 33 FOI(S)A).

**Finance**

- 4.3 Report from the Finance Committee: meeting of 7 June 2011
- 4.4 Renewal of Bank Mandate for Lloyds TSB Dubai

**Human Resources**

- 4.5 Report from the Staffing Strategy Committee: meeting of 17 May 2011

**Estate**

- 4.6 Report from the Estate Strategy Committee: meeting of 17 May 2011
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**5. Audit and Risk**

- 5.1 University Risk Register Summary Update
  - 5.2 Report from the Audit and Risk Committee: meeting of 10 June 2011
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**6. Any Other Competent Business**

**7. The subsequent meeting will take place on Monday 3 October 2011**

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Ms AM Dalton, Secretary of the University, by Noon on Monday 27 June 2011.