NOTE VENUE FOR MEETING

SENATE

There will be a meeting of the Senate in **the South Pod**, **Edinburgh Business School**, on Wednesday 22 May 2013 at 2.15 pm. The Agenda is appended and the relevant papers are enclosed. Refreshments will be available from 2.00 pm.

13 May 2013

Stewart Smith
Head of Senate Services
(s.smith@hw.ac.uk/Extn 3632)

AGENDA ltem Paper Ref		Presenter	
1.	Formal Matters		
1.1	Welcome		
1.2 1.3	Minutes of Meeting of 27 March 2013 Matters Arising (not covered below)	Enclosed	
2.	Reports from Committees of the Senate		
2.1	Senate Business Committee (business transacted to 10 May 2013)	SP/13/21	ACW
2.2	Senate Business Committee (report of meeting of 16 May 2013)*	SP/13/22 (to follow)	ACW
2.3	Undergraduate Studies Committee	SP/13/23	FW
2.4	Postgraduate Studies Committee*	SP/13/24	JR
	 Item 1: Review of Ordinance 43: Approved Supervisors 		
2.5	Information Services Committee	SP/13/25	DH
2.6	Quality and Standards Committee*	SP/13/26	DD
	 Item 1: Policy of Moderation of Assessment 		
	Item 3: Policy on Examinations Held in Different Time Zones		
3.	Presentation and Discussion Item		
3.1	Knowledge Exchange and Transfer		AM
	By Professor A Miller, Deputy Principal (Research and Knowledge Transfer)		
3.2	Malaysia Campus: Update		ACW
4.	Briefing from Principal and Reports from University Executive and Boards		
4.1	Briefing from the Principal and the University Executive*	SP/13/27 (to follow)	ACW
4.2	Learning and Teaching Board	SP/13/28	JWS
	 Item 5: Learning and Teaching Strategy: Report on Consultation 		
4.3	Research and Knowledge Exchange Board	SP/13/29	AM
5.	Other Business		
5.1	AOCB		
J			

6. Date of Next Meeting: Wednesday 9 October 2013

^{*}Starred items indicate business that requires approval or business that will be drawn to the attention of the Senate. Members wishing a particular item to be discussed are invited to inform the Head of Senate Services by 20 May 2013.

SENATE

There will be a meeting of the Senate in **the Auditorium, Postgraduate Centre**, on Wednesday 5 December **at 2.15 pm**. The Agenda is appended and the relevant papers are enclosed. Refreshments will be available from 2.00 pm.

Stewart Smith Head of Senate Services (s.smith@hw.ac.uk/Extn 3632) 26 November 2012

AGENDA Item Paper Ref Presenter				
1.	Formal Matters			
1.1	Welcome			
1.2	Minutes of Meeting of 10 October 2012	Enclosed		
1.3	Matters Arising (not covered below)			
2.	Reports from Committees of the Senate			
2.1	Senate Business Committee (business transacted to 23 November 2012)	SP/12/48	SC	
2.2	Senate Business Committee (report of meeting of 29 November 2012)*	SP/12/50	SC	
		(to follow)		
2.3	Undergraduate Studies Committee	SP/12/45	FW	
	Item 1: Guidelines on Student Temporary Suspension of Studies*	05/40/40		
2.4	Postgraduate Studies Committee	SP/12/46	PJ	
	Item 1: Guidelines on Student Temporary Suspension of Studies*			
2.5	Library Committee	SP/12/43	DH	
2.6	Ordinances and Regulations Committee	SP/12/44	JB	
	Item 1: Constitutional Framework: Definitions*			
	Item 2: Review of Ordinances and Regulations*			
2.7	Quality and Standards Committee	SP/12/42	DD	
	 Item 1: Quality and Standards Committee: Terms of Reference* 			
3.	Presentation and Discussion Items			
3.1	The Learning and Teaching Strategy: Development and Consultation		JWS	
	By Professor J W Sawkins, Deputy Pincipal (Learning and Teaching)			
4.	Briefing from Principal and Reports from University Executive and Boards			
4.1	Briefing from the Principal and the University Executive	SP/12/49	SC	
4.0	Landing and Tradition Board	(to follow)	114/6	
4.2	Learning and Teaching Board	SP/12/41	JWS	
4.3	Research and Knowledge Exchange Board	SP/12/47	AM	
5.	Other Business			
5.1	AOCB			
J. I	ACCU			

^{6.} Date of Next Meeting: Wednesday 30 January 2013

^{*}Starred items indicate business that requires approval or business that will be drawn to the attention of the Senate. Members wishing a particular item to be discussed are invited to inform Stewart Smith by 3 December 2012.

SENATE

There will be a meeting of the Senate in **the Auditorium, Postgraduate Centre**, on Wednesday 10 October **at 2.15 pm**. The Agenda is appended and the relevant papers are enclosed. Refreshments will be available from 2.00 pm.

Stewart Smith Head of Senate Services (s.smith@hw.ac.uk/Extn 3632) 3 October 2012

AGENDA Paper Ref				
1.	Formal Matters			
1.1	Welcome			
1.2	Minutes of Meeting of 23 May 2012	Enclosed		
1.3	Matters Arising (not covered below)			
2.	Reports from Committees of the Senate			
2.1	Senate Business Committee (business transacted to 30 September 2012)	SP/12/34	SC	
2.2	Senate Business Committee (report of meeting of 3 October 2012)*	SP/12/40 (to follow)	SC	
2.3	Undergraduate Studies Committee	SP/12/36	FW	
2.0	Item 2: Terms of Reference*	01712700		
	Item 8: Policy on Transfer Between Study Locations*			
	Item 9: Policy on Student Placements (Work and Academic)*			
2.4	Postgraduate Studies Committee	SP/12/37	PJ	
	Item 8: Terms of Reference*			
2.5	Quality and Standards Committee Item 1: Handbook for Review of Academic Related Professional Services*	SP/12/38	DD	
3.	Presentation and Discussion Items			
3.1	Proposed Constitutional Review		AMD	
	by Ms A M Dalton, Secretary of the University			
4.	Briefing from Principal and Reports from University Executive and Boards			
4.1	Briefing from the Principal and the University Executive	SP/12/39	SC	
	4.1.1: NSS and Sunday Times Award by the Principal	(to follow)		
	4.1.2: Update on Student Numbers 2012-13 by the Director of Planning			
4.2	Learning and Teaching Board	SP/12/33	JWS	
4.3	Research and Knowledge Exchange Board	SP/12/35	AM	
5.	Other Business			
5.1	AOCB			

6. Date of Next Meeting: Wednesday 5 December 2012

^{*}Starred items indicate business that requires approval or business that will be drawn to the attention of the Senate. Members wishing a particular item to be discussed are invited to inform Stewart Smith by 8 October 2012.

NOTE VENUE FOR MEETING: NORTH POD, EDINBURGH BUSINESS SCHOOL

Heriot-Watt University

SENATE

A meeting of the Senate will take place on Monday 1 October 2012 from 9.30 am to 10.00 am in **the North Pod, Edinburgh Business School**, Edinburgh Campus.

Stewart Smith Head of Senate Services (s.smith@hw.ac.uk/Extn 3632) 25 September 2012

AGENDA

- 1. Welcome
- 2. Report on the Selection of the Chancellor (to be tabled)
- 3. Date of Next Meeting: 10 October 2012